



## “INTERN – industrial relations and social dialogue”

### Economic Policy and Jobs & Skills units

#### About us

Founded in Brussels in 1983, CEPS (Centre for European Policy Studies) is a leading think tank and forum for debate on EU affairs, which has been consistently ranked among the top 10 world's best think tanks. CEPS' distinguishing features include its strong in-house research capacity and an extensive international network of partner institutes. CEPS' funding comes from a variety of sources, mainly research grants, public procurement, but also from membership and conference fees.

#### Role

The Economic Policy and the Jobs & Skills units are looking for students with a strong qualitative background who are about to complete a master's degree in Economics, Political Sciences, or equivalent, to support their research activities. As a member of the team, the selected candidate will mainly conduct research on industrial relations and social dialogue, and have the opportunity to collaborate to different research projects and participate in meetings with funding organisations.

#### Main tasks

- Conducting interviews with policy experts or other relevant stakeholders in the field of industrial relations, collective bargaining, social dialogue, social policies and, possibly, inequalities related to the labour market;
- Analysing survey responses and follow-up with respondents;
- Summarise findings in written form.

#### Your background and profile

- Student about to complete a Master's in Economics, Political Sciences or equivalent;
- Experience in conducting complex interviews (structured and unstructured), especially in person or online;
- Comfortable to deal with diverse interlocutors;
- Experience in dealing with qualitative data;



- Good knowledge of Excel and other statistical software;
- Excellent command of English, both orally and in writing. Excellent knowledge of another EU official language is a plus;
- Able to work in a research team and open to giving and receiving feedback;
- Able to respect deadlines and prioritise tasks.

## What CEPS can offer

We offer a full-time internship for 3 to 6 months (starting in mid/late November 2021). The selected candidate will receive an expense reimbursement upon receipt of justifying documents during the internship. This position will give you the opportunity to gain the valuable skills, training and experience that would potentially allow you to take on the role of Research Assistant or beyond.

## Application

Please send a one-page letter of motivation and a curriculum vitae listing your publications and specifying your role in previous research projects/topics to [internship.epu-js@ceps.eu](mailto:internship.epu-js@ceps.eu) with 'Intern – EPU and Jobs&Skills' in the subject line.

**Deadline: 7 November 2021**

## Conditions

Only students enrolled at a university during the full duration of the internship period are eligible.

Due to the COVID-19 situation, home-based internships are possible.