VACANCY NOTICE

RESEARCH ASSISTANT AT THE JUSTICE AND HOME AFFAIRS SECTION OF THE CENTRE FOR EUROPEAN POLICY STUDIES

The Justice and Home Affairs (JHA) Section of the Centre for European Policy Studies (CEPS) has one vacancy for “Research Assistant” as from mid January 2011.

Context and Mission: The JHA Section at CEPS examines the issues and dilemmas related to the construction of an Area of Freedom, Security and Justice (AFSJ), its internal and external dimensions and how these impact on the freedom and security of individuals. The Section participates in various research projects focusing on the EU’s Area of Freedom, Security and Justice. For more information about the Section you may visit http://www.ceps.eu/content/justice-and-home-affairs.

Required Profile:
- Holding a Masters Degree (M.A. or LL.M) in law or political science. Specialization on the EU’s AFSJ and data protection will be an asset;
- Being very familiar with, and show writing skills on, EU affairs and particularly Justice and Home Affairs law and data protection policies;
- Excellent proficiency in English. Knowledge of German would be an asset;
- National of an EU Member State with permission to work full time in Belgium (Third country nationals with permission to work full time in Belgium will be considered).

Main Tasks:
- Assist with the preparation of publications by carrying out the relevant background research in the scope of the CEPS-JHA programme;
- Assisting in the administrative and scientific tasks of the Section; and
- Assist in the organization of event and project-related activities.

We offer a stimulating work environment of some 45 colleagues of 20 nationalities, an exciting platform to learn and build a strong background in Justice and Home Affairs. We offer a full time contract with salary conditions appropriate to experience.

Application and Deadline: CV and Motivation Letter need to be sent by email before the 10th December 2010 to: jha_secretariat@ceps.eu. Candidates who are short listed for a personal interview will be asked to provide two additional letters of recommendation.

Applications submitted after this deadline will not be considered. Applicants are requested not to follow up applications by telephone.

Interviews with the final candidates will be held the 17th December 2010 at CEPS.